



COLLEGE of  
CHARLESTON

# Division of Student Affairs



Who Does What in SA?

# Division of Student Affairs

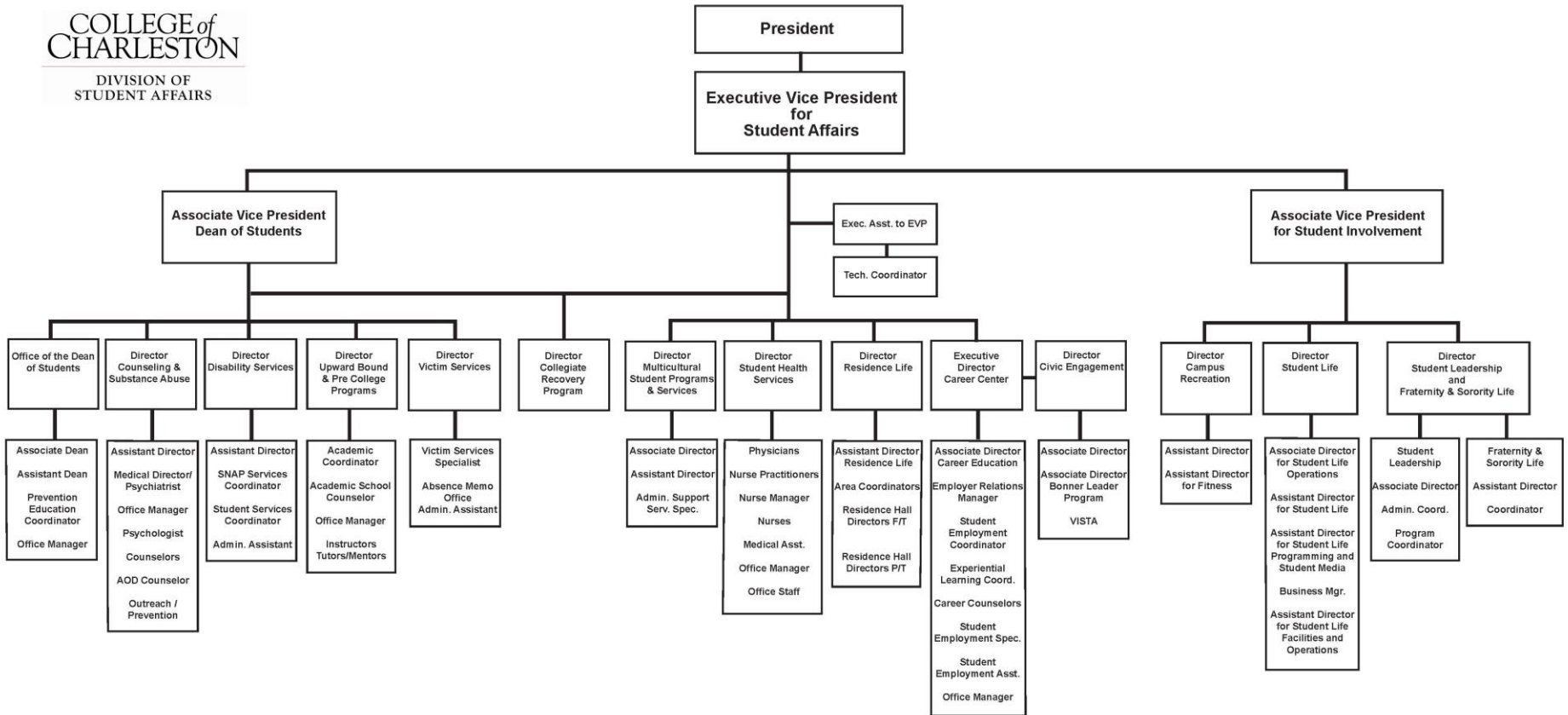
The Division of Student Affairs at the College of Charleston is dedicated to the development of all students and the facilitation of their cultural, social, emotional, physical, ethical and intellectual development so that they may become responsible, respectful, and effective individuals.



COLLEGE of  
CHARLESTON

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DIVISION OF  
STUDENT AFFAIRS







**Alicia Caudill**  
*Executive Vice President*



**Jeri Cabot**  
*Associate Vice President  
Dean of Students*



**Michael Duncan**  
*Associate Vice-President  
for Student Involvement*



**Susan Hartman**  
*Assistant to  
Executive Vice President*

## Multicultural Student Programs & Services

- Provides student-centered programs and promotes a learning community of multicultural understanding and exchange
- Strives to nurture and promote the academic success and leadership development of multicultural students at the College



**Teresa Smith**  
*Director*

Office- 207 Calhoun Street

## Student Health Services

- Offers students professional health care and encourages them to develop a healthy mind, body, and spirit
- Hopes to develop in our students an awareness of the importance of regular health maintenance, and to impart the knowledge of how to utilize available health care in a timely and cost effective manner.

Office- 181 Calhoun Street



**Bridget McLernon Sykes**  
*Director*

## Collegiate Recovery Program

- Provides a safe and nurturing student-focused community in which students in recovery from substance and/or addictive disorders can be empowered in furthering their academic, professional and personal potential to become healthy, responsible, productive members of society.
- Aims to help our sober students stay substance-free through peer-to-peer support, group support and through connection to the local recovering community.



Wood Marchant, III  
*Director*

**Office & CRP Lounge - Education Center, Room 106**

## Residence Life

- Provides students with a “home away from home” within engaging, supportive, and inclusive communities
- Residential staff create opportunities for students to engage in the community through programs, hall government, and participation in campus events
- This might be a way for you to meet and interact with students while providing them with information about your office or department.



**Melantha Ardrey**  
*Director*

Office- 67 George Street



## Career Center

- Works with students at any and all stages of their career development
- Offers career counseling, assistance with choosing a major, jobs (part & full-time), internships, job search preparation, graduate school advising and alternatives after graduation.



**Jim Allison**  
*Executive Director*

Office- Lightsey Center, Room 216

## Center for Civic Engagement

- Connects dedicated and passionate students, faculty, staff and local community organizations in order to create meaningful change.
- Opportunities range from one time events like MLK Challenge to year long programs like Alternative Break and the Bonner Leader Program.

Office- Lightsey Center, Room 203



**Stephanie Visser**  
*Director*

## Dean of Students Office

- Coordinates our Honor System –Honor Code/Academic Integrity and the Code of Conduct.
- Manages the Students of Concern Committee (SOCC)
- Responds to messages sent through “FAST” (Faculty/Staff Assisting Students in Trouble).



**Jeri Cabot**  
*Associate Vice President  
Dean of Students*

Office- Stern Student Center, 3<sup>rd</sup> Floor

## Counseling & Substance Abuse Services

- Provides students with services that support persistence and success in school
- They will also come speak to classes on topics ranging from safe sex to stress to body image.



**Frank Budd**  
*Director*

Office- 175 Calhoun Street



## Center for Disability Services

- SNAP services provide assistance and guidance to students with a documented disability to ensure equal access to all programs and services of the College.
- Faculty will receive a Professor Notification Letter (PNL) when accommodations are deemed necessary.
- If students seem to be struggling, they can be referred to determine SNAP assistance.



**Deborah Mihal**  
*Director*

Office- Lightsey Center, Suite 104

## Office of Victim Services

- The Office of Victim Services (formerly C.A.R.E.) strives to ensure the voices of victims are heard, their choices valued and their recovery process may become a constructive reclamation of life.
- This office works with faculty and staff to identify and assist students victimized by violent crime.

Office- Lightsey Center, Suite 101



**Robin LaRocque**  
*Director*

## Upward Bound

- The Upward Bound college preparatory program is designed to generate in its participants the skills and motivation necessary for success in education beyond high school.
- It provides opportunities for these students to pursue and succeed in post-secondary education.

Office- Education Center, Room 121



**Talim Lessane**  
*Director*

# Higdon Center for Student Leadership and Fraternity & Sorority Life

- Has many programs and services for student to gain leadership skills and network with other students and professionals, as well as a focus on scholarship and service.
- Faculty and staff are often invited for Leadership CofC events, a junior and senior program, as well as encouraged to present programs at their Annual Fall Leadership Conference in October.
- Faculty and staff are needed to serve as on campus advisors for the Greek organizations on campus as well as to provide support to their programs and service projects.



**Sarah Franciscus**  
*Director*

Office- 69 Coming Street



## Office of Student Life

- Offers programs, services, and facilities to all of our students and the campus community and provides administrative support to over 200 student organizations on campus
- A faculty/staff advisor is needed for each organization, providing a wonderful outlet for students to expand their on-campus networks beyond the classroom.



**Christine Workman**  
*Director*

Office- Stern Student Center, 4<sup>th</sup> Floor

## Campus Recreation Services

- Offers our students an outlet for stress relief and socializing through intramural and club sports,
- In addition, they offer fitness facilities and group classes, which are also available to faculty and staff.



**Gene Sessoms**  
*Director*

Office- 24 George Street, 2<sup>nd</sup> Floor