Guest/Presenter: Divya Bhati, Assoc. Vice President for Institutional Effectiveness and Strategic Planning

Today’s meeting was dedicated to an overview of the process for Unit-level Strategic Plans:

- Timeline for creation of a Strategic Plan (once every 5 years)
- Timeline for tracking progress of the Strategic Plan – in connecting by Fiscal year in Compliance Assist
  - April 30 for posting the Annual Action Plan for the next year, 2018-2019
  - July 15 for posting the Annual Report/Strategic Plan Results of the current year, 2017-2018
- Components of the Strategic Plan, incorporating the concepts of the institution’s core values of academic excellence; student-focused community; valuing the history, traditions, culture and environment of Charleston and the Lowcountry.
  - Mission Statement
  - Goals
  - Outcomes
  - Strategies
  - Measures (Key Performance Indicators)
  - SWOT analysis results
  - Trade-offs
- Review of Access/Terms in Compliance Assist