Guest Presentations:
- Paul Patrick, Executive Vice President for Business Affairs - Budget and Budget Philosophy
- Jimmie Foster, Vice President for Enrollment Planning – Recruitment and Yield Strategies

Division Topics:
- May 23 Salute to Student Affairs – Memo to come on nominations process, data forms, and extended timeframes for submitting
- Date Requests to come for May ½ Day SALT Retreat and September Full Day SALT Retreat
- Budget Request Strategy discussed
- Fundraising Report from Chris Tobin (distributed)
- Assessment rubrics/responses need to be posted by Feb. 15
- Department Website shared-review process for current and student centered information

Reminders:
- Encourage all division staff to wear nametags
- Share ideas and photos for Five on Fridays
- Pcard Liaisons – need to be supervisor of the cardholder
- ExCel Awards nominations are now open

Upcoming Dates:
- Thursday, February 15 – 9:30-10:30 a.m. Senior Team Hosts Coffee (Randolph Hall)
- Thursday, February 22 - 10:00 a.m. – SALT Tactical
- Thursday, March 8 – 10:00 a.m. to 12:00 p.m. – SALT Meeting
- March 9-10 Accepted Students Weekend (to include student and staff panels)