**Student Affairs Leadership Team Meeting Minutes**  
**Tuesday, February 14, 2017 – 10:00 a.m.**  
**Stern Center Conference Room 201**

**10:00 Guest:** Matt Roberts, Athletic Director  
Matt shared his transition to CoF, having 350 student athletes in 19 varsity sports, adding more Title IX education, meeting with the student body to determine their preferences, working with future Student Athletic Advisory Council, and adding a Student Affairs segment to meetings with coaches. Additional connections with Student Affairs may include: Prevention Education, Sports Psychology, and Career Center resources.

**10:30 Tactical Meeting – area announcements and updates**

**Allison:** Feb 2 German-American Business Conference was very successful with plan to hold next year; 500-1,000 attendees at Hospitality and Tourism Management Fair; Career Counselor position in interview stage; Student Employee Awards nominations due 2/17 with over 350 students employed by Division; Spring Career/Internship Fair on Feb. 22; SCORE consists of business and non-profit retirees who serve as mentors. Thanks to Frank Budd, Deb Mihal and others for referring employers, recruiters and contacts.  
**Arndrey:** Recruiting for summer and fall RA’s and GA’s; March 2 Safe Spring Break send-off at Mellow Mushroom 2:00-6:00pm (need giveaways); RA Appreciation Week is this week; summer housing for conferences (SPECTRA, Governors School of Sciences and Math) will be located apart from summer camps and have F/T staff.  
**Aurich:** Honor Board applications due March 3 for April 1 training.  
**Budd:** Appreciation Event for off-campus referral providers and supporters March 6 from 5:00-700; good attendance at Sexual Assault Support Groups, Yoga, Core of Mindfulness, Emotional Self-management and C2C Suicide Prevention Program.  
**Cabot:** Preparing for SACS/COC team visit; suggested be familiar with QEP; Ellen Kilgore’s position to be posted soon.  
**Caudill:** Requested to be added to list-serv of departmental weekly/monthly updates; planning to create workgroup of direct programmers.  
**Duncan:** Feb. 3 high school leadership/Jefferson Awards held on campus; Feb. 18 Dance Marathon in TD Arena; Leadershape faculty deadline extended; encourage nominations for ExCel and Salute to Student Affairs.  
**Franciscus:** NPHC step show was huge success, filling Sottie Theatre; Greek Week planned in April (raised $35K last year); Borelli Awards March 1 at 6:00; please refer suspected unregistered group as needed.  
**Hartman:** Distributed list of division’s awards ceremonies in division to encourage nominations. May 23 is Division’s Salute. SALT dates (Strategic/Tactical) will be scheduled beyond the academic year through Summer.  
**LaRocque:** Sending updated online tutorials to Campus Security Authorities; Victim Survivors Talent Show planned; Candy Grams with message against domestic violence being distributed; SCOPE is recruiting members.  
**Lessane:** Recruiting for summer counselors; renewal of grant anticipated at end of March; Upward Bound will be a host site for Jefferson Awards expansion.  
**Marchant:** Weekly meeting for CRP information is held on Tuesdays at 6:30pm in Jewish Studies Center Room 210, open to all students; partnering with CASAS on outreach. Nine core members in Collegiate Recovery Program’s first semester, meeting at 3:30 Thursdays in Stern 322. Wood is featured on the upcoming issue of CoF Magazine.  
**McLernon-Sykes:** Dr. Louis Weinstein, new Director, was announced this morning; March 2 STD/STI awareness and testing information in Sottie at 6:45pm.
Mihal: Animal requests continue almost daily; March 15 Jason Hurdich, certified deaf interpreter from Hurricane Matthew broadcasts, in Stern Ballroom 7:00pm; SGA representatives showing interest in accessibility issues; CDS is at the table with the TTC Bridge Program re: students with disabilities; reminder to visit re: current year assessment plans and reporting dates.

Payment: Thanks for the support of Homecoming Week activities; currently recruiting for CAB and Student Media positions. Bree Newsome is the featured speaker on Feb. 22 at 7:00pm in Sottile.

Sessoms: 65 participants in Bridge Run training program with tips and scheduled runs. Gene spoke to the challenge of spreading out the schedule of activities within a semester.

Smith: Admin. Support position open and Campus Outreach/Student Development (Brevard) position will be vacant March 1 with a farewell planned for Feb 22; need Excel nominations; working on canned food pantry storage (Student Life replied working on registering a new student organization with Renard Harris and Joy Vandervort-Cobb.)

Visser: Five Spring Alternative Breaks; 25 one-time community service events planned for spring; other continuing longer-term service partnerships exist as well; plan to use MLK Weekend Break journals and Fall Break journals for program assessment (staff readers needed).

11:00 Strategic Meeting

Performance Evaluations:
- Focus on goals created by staff; make them meaningful – best to connect with assessment

Additional Questions for Performance Evaluation Conversations – share with staff, but not evaluated, use as a guide and refer to them throughout the year:
- What are your longer term professional goals/plans/aspirations? What kinds of experiences can we help you gain so you may move toward these goals?
- As appropriate to share, what are some of your personal wellness/well-being goals? What can we do to support you in achieving those goals?
- What is the best way to provide you with recognition for your work?

Trident Tech – Charleston Bridge:
- Continue to move forward with the plan for TTC classes to be taken at CofC taught by TTC faculty in classrooms throughout campus; advised by TTC; students will have CofC ID and code in Banner. Still discussing: Disability Services, Title IX, Public Safety, Residence Life. Separate orientation date on July 7.

SACS/COC Visit March 28-30:
- Most of SALT will not have a scheduled meeting during the committee visit, but could be asked for assessment responses, closing the loop on how we used info from last cycle in a change for this year; be familiar with QEP

Onboarding for New Director of Student Health Services:
- While Dr. Weinstein will be seeing patients approximately 40% of his time on campus, his schedule the first few weeks involve meetings with staff; individual meetings with SALT will be scheduled. Thanks to Bridget McLernon-Sykes for serving as Interim and for her contributions to the Department, SALT, and the Division.

Brown Bag SALT Lunches:
- Please send suggested topics to Alicia Caudill for discussion over lunch. Dates to be announced.

HOLD for next meeting:
Finalizing The Advantage Question 1: Why do we exist? Reference pages 82-90
Consensus from SALT meetings and staff feedback:
- We exist to promote the whole person and enhance their education.

The Advantage Question 2: How do we behave? Reference Pages 91-104
What are our:
- Core Values (2-3 – division’s identity, do not change over time, already exist)
- Aspirational Values
- Permission to Play Values
Current Division Statement: We value the holistic development of our students and their growth as globally-minded individuals through experiential learning, as well as the modeling of ethical behavior and accountability.
College Core Values: Integrity, Academic Excellence, Liberal Arts Education, Respect for the Individual Student, Diversity, Community, Public Mission
See: http://corevalueslist.com/
From December:
  o Supportive / Fostering
  o Whole learning / Respect
  o Respect
  o Wholeness / Wellness
  o Above & Beyond
  o Respect / Development
  o Respect / Personal development
  o Service / Demand excellence
  o Experiential / Ethical
  o Respect / Wholeness
  o Sense of purpose
  o Respect / Integrity
  o Inclusion / Connections
  o Support / Connect
Discussion to be continued: Aspirational Values, Permission to Play Values

Upcoming Events/Meetings:
  • Tues., Feb. 28 SALT Tactical Meeting at 10:00am – Stern 304